

Recommendations concerning content and form of the Bachelor's/Master's Thesis

We recommend to write the thesis in LaTeX and to be handed in as a PDF-file. But you can also use other software, such as Word etc. Note that our experience shows that Latex is superior to Word when documents contain many formulas, complex tables, many graphics and the like. In case you work with LaTeX, we provide a template (thesis_template.zip) which specifies the basic layout and structure.

We recommend the following structure for your thesis:

- Cover Sheet
- Abstract
- Contents
- Introduction
- Method/Model/Theory (can also be split up into separate sections, but depends on the topic)
- Data
- Results
- Conclusion
- List of Literature
- Declaration of Authorship

Additionally a list of abbreviations, tables and figures can be included.

Choose the standard font Times New Roman in case you work with Word and Computer Modern in case you work with LaTeX. Use font size “11” in general, for footnotes “8”, headings minimum “14” and 1.5 line spacing. Margins should be at least 2.5 cm at the top, at the bottom, on the right and left hand side. Page numbers may consist of two parts: Roman numerals for the abstract and content (the cover sheet is left out) and Arabic numerals beginning on the introduction page. Formulae should be numbered consecutively and formula numbers should appear on the right hand side.

Graphics and tables should be provided with a description (see the thesis template).

References in the text should be presented as Hautsch and Hess (2007). A list of references has to be provided. It has to be sorted in decreasing alphabetical sequence of the first author. All sources and literature you refer to in the thesis or use to write the thesis have to appear in the literature list in the following way (Econometrica style):

Hautsch, N. and D. Hess (2007): “Bayesian Learning in Financial Markets – Testing for the Relevance of Information Precision in Price Discovery,” *Journal of Financial and Quantitative Analysis*, 42, 189-208.

Hautsch, N. (2004): *Modelling Irregularly Spaced Financial Data – Theory and Practice of Dynamic Duration Models*. Lecture Notes in Economics and Mathematical Systems, Berlin: Springer-Verlag.

Be precise with your sources. Quotes, graphics and tables should be clearly identified. In case of plagiarism your work will be assessed as “failed”.