

**Please wear a mouth-nose cover - at least until the beginning of the examination and after the end of the examination until leaving the building.**

Dear Students,

The University Management and the Technical Department have now issued binding guidelines that will enable us to carry out the written examinations in attendance.

We have to stick to the established strict hygiene concept.

Please arrive at the Humboldt-Universität building where your exam will take place at least 15 minutes before the exam begins.

**Please inform yourself in AGNES under the link "Angemeldete Prüfungen" about the examination room assigned to you at the latest on the last working day before the examination.**

Access to the Humboldt-Universität buildings must be monitored and recorded.

Students are admitted via Spandauer Str. 1, door 1 on the right to lecture halls 202, 203 and 125; door 2 in the middle to lecture halls 201, 220 and 22/23.

Access to the lecture halls in the main building at Unter den Linden 6 is via the inner courtyard (left side with ramp and automatic door opening).

Identity checks are already carried out in the entrance areas. If an exam takes place in several lecture halls, an additional identity check is carried out in front of the lecture hall. You may only take the exam in the lecture hall assigned to you.

Please have your identity cards ready in order to avoid queues.

Accumulations before and after the exam are to be avoided at all costs. You must leave the property (building, courtyard) immediately after the end of the exam. The safety distance of 1.5 metres must be maintained.

You will be guided to the examination room by markings in the building. There you will be directed to a marked seat, keeping the minimum distance of 1.5 metres.

The minimum distance also valid in lifts. The use of lifts is reserved for handicapped persons.

This minimum distance must also be maintained if a toilet has to be visited during the exam.

**Please observe the preventive hygiene measures:**

According to current knowledge, the corona virus (SARS-CoV-2) is mainly transmitted by droplet infection. Especially by sneezing or coughing, pathogens can also reach the hands and other contact surfaces and thus be spread further. Each and every individual can contribute to preventing the transmission of the disease by acting responsibly:

1. Washing your hands properly: Wash your hands thoroughly with soap and water several times a day. Wash your hands as needed in the following manner: Place your hands under running water, rub the soap between your fingers for 20-30 seconds, rinse thoroughly and dry. Care for your skin regularly with cream.

2. Refrain from shaking hands: Avoid shaking hands during greetings, introductions, goodbyes, etc.

3. Keep hands away from the face: Avoid touching eyes, nose and mouth.

4. Maintain distance: Keep a safe distance of at least 1.5 metres from other people at all times, e.g. by keeping sufficient distance between seats in lectures, at conferences, in meetings, etc.

5. Cough and sneeze hygienically: Cough and sneeze into your sleeve or the crook of your arm, never into your hand! Keep the greatest possible distance from other people and turn away from the person opposite you.

6. Proper nasal hygiene: Use only paper tissues to blow your nose. Dispose of them immediately after use, preferably in a closed trash can. Do not use tissue handkerchiefs at all.

7. Ventilate regularly: In closed rooms the concentration of viruses can rise sharply. Regular airing (every hour for 3 to 5 minutes) reduces the concentration of viruses in the air.

8. Clean surfaces regularly: Clean surfaces such as taps, door handles, light switches, keyboards, etc. regularly to prevent smear infection. Conventional household cleaners are normally sufficient for this purpose; the use of surface disinfectants is recommended for intermediate cleaning in rooms for examinations.

9. In case of acute signs of disease, do not take part in the exam. In case of sick leave, the regulations according to § 107 ZSP-HU apply.

We wish you every success in this phase of the examination, which will not be easy for everyone involved, and above all that you all stay healthy.