

Guidelines for writing a bachelor thesis in the context of the course

„European Integration“

Summer Term 2020

(ENGLISH)

Requirements:

The central requirement for writing a thesis with Professor Burda in the context of the topic area „European Integration“ is the successful participation in the course, evidenced by a passing grade. The final exam must be taken **in the first sitting**. Students writing the exam in the second sitting will not be allowed to write a bachelor thesis in the context of the course. Students are solely responsible for enrolling for the first sitting and for passing the exam. **There will be no exceptions!**

Application procedure:

A maximal number of 25 students can write their bachelor thesis in the context of the course „European Integration“. If there are more applicants than spots, the 25 spots will be allocated by lottery. Please send an email to Lukas Boer (lboer@diw.de) by **April 21 at 6 pm** to sign up for the selection process. In early May, an auction will be held in which topics (>30 total) and due dates (3x) will be allocated. The due dates are:

- June 30 2020 (for students that have passed the exam already in a previous year)
- August 31 2020
- October 31 2020

All students will be told their topics 60 days before their due date.

Passing the exam is required for the bachelor thesis to be accepted by Professor Burda. Students enrolling for the bachelor thesis agree to these conditions. Students need to pass the exam even if they have already started working on their thesis or have already handed their final thesis in. Students otherwise eligible to write the thesis who do not pass the exam or do not take it in the first sitting will be replaced by the next student on the waiting list and the thesis receives the failing grade.

Assignment of topics:

After passing the exam successful on the first date students are assigned a topic, that has been covered in the lecture or the tutorials. From that date on they have 60 days to finish their bachelor thesis. As with all other important information, the starting date will be announced on Moodle. A list of thesis topics will be published on the moodle page of the course “European Integration” on April 14.

Length and form of the bachelor thesis:

The length of the bachelor thesis (without appendices and indices, but including illustrations and tables) shall not exceed **25 pages**. Please use doubled line spacing and include all important tables and figures which are to be read directly in the text. Less important illustrations and tables can be mentioned in the appendix. The bachelor thesis can be written in German or English. Please note the general guidelines for writing the thesis at:

https://www.wiwi.hu-berlin.de/en/professuren/vwl/wtm2/teaching/thesis/thesis?set_language=en.

Supervision:

The bachelor thesis is an exam! We are available for concrete advice, but the preparation of outlines, research and possible data sources are the sole responsibility of the student. Regular mentoring “office hours” will be offered to students during the period in which they are writing their theses.