

# HUMBOLDT-UNIVERSITÄT ZU BERLIN



School of Business and Economics

## FACT SHEET 2007/08

<b>University</b>	Humboldt-Universität zu Berlin
<b>Faculty</b>	School of Business and Economics
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<b>Webpage: School of Business and Economics</b>	www.wiwi.hu-berlin.de
<b>Webpage: Foreign Relations Office, School of Business and Economics</b>	www.wiwi.hu-berlin.de/erasmus
<b>Central Academic Exchange Office, Humboldt-Universität zu Berlin</b>	www.aia.hu-berlin.de

<b>Official representative</b>	<b>Prof. Dr. Bengt-Arne Wickström</b>
<b>Contact person (Foreign Student Advisor)</b>	<b>Julian Matthes</b>
<b>E-mail address</b>	international@wiwi.hu-berlin.de

<b>Application procedure</b>	<b>Incoming students have to fill in an application form of enrolment. It will be sent to the students by e-mail.</b>
<b>Winter semester</b>	Lectures: 15 <sup>th</sup> October 2007 - 16 <sup>th</sup> February 2008 Academic holidays: 24 <sup>th</sup> Dec 2007 - 5 <sup>th</sup> Jan 2008 Examination weeks: 2-3 weeks after the last lecture
<b>Deadline winter semester and academic year:</b>	15 <sup>th</sup> June
<b>Summer semester</b>	Lectures: 14 <sup>th</sup> April 2008 - 19 <sup>st</sup> July 2008 Holidays: 1 <sup>st</sup> May, 12 <sup>th</sup> May Examination weeks: 2-3 weeks after the last lecture
<b>Deadline summer semester</b>	15 <sup>th</sup> November
<b>Accommodation</b>	Our central Office of International Affairs assists you in making a reservation. Please, give your students the advice to fill in the "application form for preferential allotment of a hostel room". They have to send it directly to the Office of International Affairs. The success of a reservation is not guaranteed! Therefore, students can use our exchange platform for rooms on the web page of our central International Exchange Office: <a href="http://www.aia.hu-berlin.de/">www.aia.hu-berlin.de/</a>
<b>Courses</b>	Students can find a list of lectures in economics and business administration on the web page (in German) <a href="http://www.wiwi.hu-berlin.de/allgemeines/index_html/sb/lehrangebot">www.wiwi.hu-berlin.de/allgemeines/index_html/sb/lehrangebot</a>
<b>Credit point system</b>	We use a credit point system which is different from the ECTS. In our system 2 Semesterwochenstunden (SWS) correspond to 3 credits in the ECTS. 1 SWS = 1.5 ECTS 2 SWS = 3 ECTS ECTS points are equivalent to the SP system in the course list (Vorlesungsverzeichnis)
<b>Language requirements</b>	Bachelor students need a sufficient knowledge of German to follow the courses at our School. Master students need to master either German or English at an academic level. We will ask the students to hand in a confirmation of their language skills signed by the Home institution.